



Chula Vista Elementary School District
Loma Verde Elementary School
"Achieving Excellence for ALL - Juntos Alcanzando Excelencia"
Mrs. Bree Watson, Principal



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School Site Council (SSC)
April 21, 2020 3:00 PM – Minutes

1. Call to Order @3:05
2. Roll Call for Membership:
 - a. Members in attendance: Watson, Alvillar, Anderson, Cardona, Garcia-Heller, Herrera, Estrada, Rincon, Alina
 - b. Members absent: Verdugo, Flores
3. Approval of the Agenda for April 21, 2020
 - a. Cardona approves, Watson seconds; Herrera abstains
4. Approval of Minutes from February 25, 2020
 - a. Anderson approves; Cardona seconds; Herrera abstains
 - b. Bree will email Budget Committee Power Point, as indicated on minutes
5. Budget
 - a. Remaining balances of school programs:
 - i. Site controls has about 1000
 - ii. LCAP about 67,000 rolls over for next year
 - iii. Title 1 about 15,000
 - iv. Oscar Escovar (?) from district indicated all funds left over can be rolled over for next year
 - v. Teachers selected books, an estimated 12,500, leaving 3500 to be rolled over to Title 1; Elsa is working on submitting book orders and coordinating with purchasing department by mid May to have delivery of materials by end of June
 - b. Working budget update
 - i. Funds for Site Control, Title 1, Professional Development, and LCAP look good
 - ii. Bree shared a copy of the budget:
 1. Title 1 funds were adjusted September/February estimate allocations for students increased by 2.29 per student (went from 324.28 to 326.57)
 2. Our current enrollment is 542; our projected enrollment for next year is projected to increase (kinder and 1-6 enrollment is still active);
 3. We're on the list for having a displaced DI teacher join us; 3rd Grade DI is a temporary position and will be filled by a displaced teacher; Valdivia's position will not need to be filled because 3rd grade DI will collapse into 1 class, resulting in 2 fourth grade classrooms for next year.
 4. Bree is working with Tom at the district; Few changes were made to the Budget, most were adjustments: under site control, instructional support and custodial supplies were shifted; technology funds were decreased and moved to instructional supplies; teacher stipend for equity sub cost for DI and Upper teachers (is moved over?); How is our budget impacted because of 4th Quarter closures? Some of the funds in site control may be used to purchase materials and cleaning supplies for this academic year.
 5. Attendance has been waved and will not affect our ADA funding;
 6. Alvillar, SSC Chairperson, will sign Assurances Page
6. Principal Report -
 - a. Roll Out of Tech Devices:
 - i. A question was raised regarding who will be held accountable for repairs and/or replacement of rolled-out devices. Bree will talk to the district to determine accountability: District or Site Funds.

1. An issue of equity was also raised because not all schools will need to roll out tech-devices; It is unfair to use our already limited site funds for any repairs and/or replacements deemed necessary at the closing of this academic year. The district should provide these resources to our students just like they provide them with food; they should focus on the schools with most need and not treat all schools equally; Loma should not be using our devices and/or be using our budget to fund this specific student need; Bree will investigate
 - ii. Currently our site has 428 Student devices, 93 site-purchased Lenovos, 78 of the “newest” ones are being used by 3rd grade and will be the first to be deployed. Karen and someone from the district will be preparing said devices;
 - iii. Bree sent out a survey to parents to find out how many of them are in need of devices, 200 families have responded;
 - iv. Phase 1: 40-50 devices are scheduled to be rolled-out this Friday at 1:00 to homeless, foster, and students with disabilities;
 - v. Phase 2: Based of survey results, any student not under above categories, may get a device possibly the Friday after
 1. Students will need to sign in at Loma to reconfigure the device to them; parents will sign a waiver and release form; 6th graders will return June 1st, others when we return to school
 2. Families with Wi-Fi needs, the district is looking into providing them with Hot-Spots
 3. Bree will reach out through messenger, phone, email, and get teacher’s input regarding tech needs
 - b. Distance Learning:
 - i. Week 2 of DL, some teachers are using Teams and sharing out resources; some teachers will prepare packets using the district’s protocol to ensure everybody’s safety; this option may not be feasible to all teachers; however, it is advisable that the option of printed materials be given to all students/parents, including consumable materials; we have 6 weeks left, we need at least 4 weeks of printed materials;
 - ii. May 4th is projected to be the distribution, family pick-up time;
 - iii. Bree, custodians, and other admin may help those teachers who are unable to “pack” students’ materials
 1. CVE is meeting with the district to possibly have teachers email to District distribution to assist them with copying and sending out materials to families
 - iv. How will distribution look like?
 1. Custodians haven’t cleaned all rooms; Bree will consult with Ramon regarding cleaning supplies be made available to teachers
 2. Families with different grade level students, will they come the same day?
 3. Some students have materials at home that need to be returned? families need to know that at pick up time they may return any items they have at home. Boxes for each teacher may be placed out there for students to return school/teacher items/books.
 4. The entrance to school and the Preschool gate may be used to distribute devices; tables may be set around lunch arbor to distribute student materials/packets
 - v. 6th grade certificates of promotion will need to be ordered and the pins; Bree will follow up with the district to find when they will be provided; Certificates/pins may need to be mailed out or picked up at a later time; A suggestion was made to use the money allocated for the ceremony to purchase graduate students a little memento/gift; Bree will talk to principal cohort for ideas regarding 6th grade promotion
 - c. Glad PD has been put on hold; it was rescheduled to the fall:
7. Data review
- a. For Achieve 3000, the English data shows an increase of College and Career Ready students: a 14% increase (18% in fall and 32% spring)
8. Committee Report
- a. DAC/ DELAC:
 - i. No one to report; last meeting held was March 10 and no other meetings have been held
 - b. BAC:
 - i. Bree will share last Power Point from Budget Advisory Committee for next meeting
9. 9- Oral Communications
- a. Herrera: appreciates Watson’s efforts
 - b. Bree applauds CNS workers for their efforts: Food is being given out: Mon-Fri 10-12 administrators and CNs workers rotate to give out foods; 200 have been given out a day; on Fridays, 3 meals will be given

10. Items for next agenda:

- a. Bree will put together
 - i. the protocol used for distribution;
 - ii. the total numbers of devices sent home;
 - iii. the district's role regarding assuming replacement and repair costs for devices being released to home (equity issue);
 - iv. update on enrollment and teacher positions update

11. Motion to adjourn at 4:13 Cardona and Anderson

- a. Zoom meeting will be held on Tuesday, May 19 at 3:00
- b. Bree will send the link to staff to join the meeting and to Elsa to provide to parents who want to join us;
- c. Agenda will be sent 72 hours prior